

<b>MINUTES OF MEETING</b>	
<b>MEETING</b>	KSPC 2018/2019 Term 1
<b>DATE OF MEETING</b>	Wednesday 29 <sup>th</sup> August 2018, 7-9pm
<b>LOCATION</b>	Kinellar School
<b>MINUTES BY</b>	Catherine Brown
<b>ATTENDEES</b>	Karen Goodwin (Vice Chairperson), Michelle Tai (Treasurer), Katrina Denholm (Social Media Coordinator), Pamela Farquhar (Head Teacher), Katie Finch (Depute Head), Cara Morrison (Depute Head), Kirsty Deans, Karen Simpson, Deborah Moir, Lynne Greig, Michelle Forsyth, Lyndsay Cassie and Catherine Brown
<b>DISTRIBUTION</b>	Kinellar School Website (KSPC Section)

<b>Item</b>	<b>Comment</b>	<b>Action</b>
1.	KG welcomed everyone to the meeting and ran through apologies received prior. KG advised that it was a closed meeting to tie up any loose ends from the previous meeting from last term. Apologies received from: Lynda Barnard, Anna Patience, Arlene Fortune, Uma Thankappan and Marsha Peel.	N/A
2.	MT provided a Treasurer update. Balance: £8,700.80	N/A
3.	PF provided a School update. See latest School Newsletter with all the info.  Additional key points from School Update: <ul style="list-style-type: none"> <li>• Staff and Children were thoroughly enjoying the canteen food. SMT spoke very highly of the cook and how she encouraged the children to try all food on offer. SMT were impressed with the presentation and promotion of the school dinners.</li> <li>• All children have their morning break at the same time and this is working very well.</li> <li>• MUGA has not been handed over to the school as yet.</li> <li>• Projector purchased by KSPC has arrived and will be installed soon.</li> </ul>	N/A
4.	PF to contact Mrs Stannard to find out who had the original Kinellar School key so MF can arrange for a casting to be made.	PF/MF
5.	Sponsored Walk – July 2018 All attendees commented on how it had been a huge success and how grateful we were to all the staff, volunteers and local farmers and businesses for making it happen. Agreed that the Just Giving site was	N/A

	the way forward if we were to do anything similar in the future as it has worked well the twice we have used this method for fundraising. Total money raised which will go towards outside play equipment, £3,172.00	
6.	Drone Footage – Red Kite Media Drone footage was well received and PF requested video and stills for the footage to be shown within the school. CB to follow up with Andy from RKM.	CB
7.	Spree Books have arrived and will be distributed shortly.	MT
8.	KSPC Key Dates:  Summer Disco: 14 <sup>th</sup> September. School rescheduled from 7 <sup>th</sup> September as they felt it was too soon after the start of term. DJ has been rescheduled to 14 <sup>th</sup> and instead of disco tickets being issued by staff it will be a donation of £2 at the door. Request for volunteers to be made on the KSPC Facebook page.  Elf Shelf: Setup on Fri 30 <sup>th</sup> Nov and run from 3 <sup>rd</sup> Dec – 6 <sup>th</sup> Dec, tidy up on 6 <sup>th</sup> in time for Christmas Disco 7 <sup>th</sup> Dec.	N/A  KD  Kirsty Quinn (purchasing items)
9.	Attendees agreed instead of Christmas Cards this year that KSPC would arrange for Tea Towels to be made with each child drawing a self portrait of themselves to go on it. MF had an example of a Tea Towel to show attendees and will arrange. SMT to confirm if sponsorship / advertising would be on the tea towels or just left with the kids drawings.	KF / MF
10.	A.O.B Brownies have returned to meet at Kinellar School. Attendees were pleased to hear this.	N/A
11.	Meeting came to a closed at 9pm and the AGM is scheduled for 19 <sup>th</sup> September, 7pm at Kinellar School.  All Welcome	ALL