

	MINUTES OF MEETING
MEETING	Kinellar School Parent Council (AGM) – Term 1, 2017/2018
DATE OF MEETING	Wednesday 20 th September, 19:00-22:00
LOCATION	Midmill School
MINUTES BY	Catherine Brown (Vice Chairperson)
ATTENDEES	Alastair Fleming (Chairperson), Catherine Brown, Lynda Barnard (Treasurer), Pam Farquhar (Head Teacher), Ruth Stannard (Depute Head Teacher), Katie Finch (Depute Head Teacher), Shona Patterson (P3/2 Teacher), Arlene Fortune (AFo), Xania Aracas, Karen Goodwin, Anna Patience, Anna-Marie Pithie, Katrina Denholm, Kirsty Deans, Lyndsay Cassie.
DISTRIBUTION	Kinellar School Email – Kinellar.sch@aberdeenshire.gov.uk Kinellar School Website – Parent Council Section http://kinellar.aberdeenshire.sch.uk/parent-council/

Item	Comment	Action
1.	<p><u>Welcome and Apologies</u></p> <p>AF welcomed everyone to the AGM. Apologies received from Lynne Greig, Karen Simpson, Deborah Moir, Uma Thankappan, Tara Cran and Marshia Peel.</p> <p>AF ran through the high-level agenda for the evening.</p>	N/A

Item	Comment	Action
2.	<p data-bbox="331 271 954 304">Summary from previous Minutes – May 2017</p> <p data-bbox="331 371 852 405"><u>Moving Kinellar 20mph Sign - Update</u> No update since May meeting, agreed to close off as no further progress made.</p> <p data-bbox="331 539 533 573"><u>Rotary Update</u> Suggestion at May meeting that the KSPC attend the Blackburn Rotary meetings once a month / term to keep in touch. CB suggested that a rep from Rotary attend KSPC meeting as it may assist with communication between both groups. AF to speak to Dave Smith to see if possible to arrange. KF to confirm date for attending Rotary meeting with pupils to present back to the Rotary about what they learnt as a result of the Rotary helping to fund the cyber awareness sessions last term.</p> <p data-bbox="331 909 592 943"><u>JustGiving Update</u> Just Giving funds were discussed by all and it was agreed that the funds would be added to the Sponsored Walk funds to go towards a special purchase for the new Kinellar School.</p> <p data-bbox="331 1178 635 1211"><u>House T-Shirts – P1's</u> New P1's to receive their house t-shirts as agreed earlier in the year - KSPC would fund every pupil with their first house t-shirt. RS to provide CB with the number of colours for each house and CB will coordinate with AboveAllDesigns to procure. LB to be issued with invoice. RS also suggested spare to be held in stock for new starts. CB to arrange.</p>	<p data-bbox="1315 405 1410 439">CLOSE</p> <p data-bbox="1315 707 1347 741">AF</p> <p data-bbox="1315 808 1347 842">KF</p> <p data-bbox="1315 976 1378 1010">INFO</p> <p data-bbox="1315 1413 1394 1447">RS/CB</p>

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3.	<p><u>Treasurer Update</u></p> <p>LB prepared the accounts for the AGM and stepped through them. Balance @ 20-09-17 £6,252.54.</p> <p>KSPC have funded the following since the last meeting;</p> <ol style="list-style-type: none"> 1. Charanga Music subscription. 2. £100 to all Kinellar classes to go towards class trips as agreed in 23rd March 2016 minutes. 3. Above All Designs Kinellar School House P.E t-shirts for new P1 pupils. KSPC agreed to purchase every new child at Kinellar School with their 1st house t-shirt free of charge. <p>A refresh of the School Library was discussed and it was agreed that a small amount of money be contributed by KSPC for this. SMT to arrange and LB to pay Invoice from KSPC. In addition AFo and LB will be visiting an Aberdeenshire school to see their Micro library (reading cloud) and KSPC will make a decision at the next meeting as to whether we will fund this initiative once we know more about it. KSPC still to pay for Micro-library. LB to arrange payment.</p> <p>Kinellar School teachers use a teaching resource called Twinkl and asked if KSPC would help fund a subscription as they feel it is a valuable teaching resource which assists with topic resources and planning. SMT to look into the different subscriptions further and provide KSPC with more information on the exact subscription that would meet their needs along with the cost. http://www.twinkl.co.uk/</p> <p><u>Sponsored Walk Funds</u></p> <p>Sponsored Walk was a huge success raising a grand total of £6358.300.</p> <p>Suggestions for the funds were as follows but SMT would engage further with pupils for their suggestions and a decision will be communicated.</p> <ul style="list-style-type: none"> • Playground markings and equipment (where space allows). • Gym hall screen (3.5m), Projector. Approx. £2,700 <p>AF feedback to the group about funds raised from grants that new schools in the area had managed to tap into. KSPC plan to investigate into this further and any other funding that may be available to help cover part or the full cost of teaching resource subscriptions so that teachers are not having to spend their own money on class resources which aids the learning and development of all pupils.</p>	<p>INFO</p> <p>LB</p> <p>LB</p> <p>INFO</p> <p>AF/CB</p>

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4.	<p><u>Christmas Disco & Elf Shelf @ Midmill School</u></p> <p>Christmas Disco agreed as 8th December 2017.</p> <p>DJ – Mike Fraser to be contacted and asked to DJ at the Christmas disco on 8th December.</p> <p>CB to advertise the date as parents had been asking after the Summer holidays.</p> <p>Tickets to be purchased from class teacher. £3 per ticket and suggested £2 for tuck shop pocket money for tattoos, glow sticks etc. and snacks.</p> <p>Times are as follows; P1-P3, 6:00-7:15pm P4-P7, 7:30-9:00pm</p> <p>Disco cheat sheet to be used for organising / coordinating the Christmas disco. AF to update to version 2 as some amendments to be made since last disco.</p> <p>Santa hats to be procured by Lynne Greig.</p> <p>Elf Shelf to run Monday 4th December – 8th December.</p> <p><u>Christmas Cards</u></p> <p>CB to arrange with AboveAllDesigns in time for issuing the template before the October holidays. Suggestion was to link the Christmas card theme into learning outcomes of each class. PF to ask a class teacher to assist with the coordination of cards from the schools side.</p> <p>Similar activities to be coordinated with Nursery.</p>	<p>AFo</p> <p>CB</p> <p>AF</p> <p>LG</p> <p>INFO</p> <p>CB/PF</p> <p>SMT</p>
5.	<p><u>School Update</u></p> <p>The Senior Management Team from the School provided a comprehensive presentation on current initiatives. The range of topics that were presented and discussed included:</p> <ul style="list-style-type: none"> - The increased role that Parents / Carers can play in our children education and learning process; - The role of the 'Reporting & Profiling' parental group and how members of this group can promote engagement in this initiative amongst other parents; - The performance of last years' classes in reading, general Maths, Mental Maths and developed ability; - The new Scottish National Standardised Assessments aimed at P1, P4 & P7 (as well as S3); - The results of the homework survey (sparked some good debate and sharing of ideas!); - A Curriculum Event for parents - more details to follow, see date below; 	<p>INFO</p>

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	<p>- A discussion on items that the KSPC events for the forthcoming year can help fund.</p> <p>PF suggested a Learning Walk of the School at one of the next KSPC meetings.</p> <p>Ruth Stannard provided an update on Homework Survey. Results will be issued formally to all by the school.</p> <p>138 responses. Key update was that parent / carers didn't feel that homework was consistent across the school. However, parents still felt that Reading, Maths and Spelling were most important homework subjects but provided varying views on how long children should spend carrying out homework. Varied views from all attendees.</p> <p>Curriculum Evening is scheduled for 9th November 2017.</p>	<p>SMT</p> <p>SMT</p> <p>INFO</p>
6.	<p><u>Nominations</u></p> <p>AF advised that he contacted everyone who was on the Parent Council prior to the meeting and that they were happy to stay on. CB had already advised previously that she wished to step down as Vice-Chair. All office bearer roles were up for nomination. Alastair Fleming was re-elected as Chairperson and thanked for committing to staying on for a further year.</p> <p>Vice-Chair and Treasurer roles were not filled so will be advertised as vacant positions to be filled. AF to arrange.</p> <p>Please contact kinellarschoolparentcouncil@yahoo.com if you are interested in either of these roles or if you have any questions and we would happy to assist.</p> <p>KSPC would like to encourage a rep for the Nursery. CB to create a poster for AP to put up on the Nursery noticeboard. CB to arrange.</p>	<p>N/A</p> <p>AF</p> <p>INFO</p> <p>CB</p>
7.	<p>Next KSPC meeting will be on 15th November at 7pm.</p>	<p>ALL WELCOME</p>