

	MINUTES OF MEETING
MEETING	Kinellar School Parent Council (KSPC) – Term 3
DATE OF MEETING	Thursday 30 th March, 19:00-21:30
LOCATION	Midmill School
MINUTES BY	Catherine Brown (Vice Chairperson)
ATTENDEES	Alastair Fleming (Chairperson), Catherine Brown, Pam Farquhar (Head Teacher), Katie Finch (Depute Head Teacher), Lyndsay Cassie, Kirsty Deans, Zoe Stuart, Anna Patience, Xania Aracas, Katrina Denholm, Anna-Marie Pithie, Tara Cran, Karen Goodwin, Deborah Moir and Uma Thankappan
DISTRIBUTION	Kinellar School Website – Parent Council section http://kinellar.aberdeenshire.sch.uk/parent-council/

Item	Comment	Action
1.	<p><u>Welcome and Apologies</u></p> <p>AF welcomed everyone to the meeting. Apologies were received prior to the meeting from Ruth Stannard, Lynda Barnard, Lynne Greig, Marshia Peel, Arlene Fortune and Karen Simpson.</p> <p>AF then kicked off the meeting with a review of the previous minutes and outstanding actions.</p>	<p>NA</p> <p>NA</p>
2.	<p><u>Outstanding Actions from Previous Minutes – 17th January 2017</u></p> <p><u>Homework Survey</u> A homework survey has been prepared by the Senior Management Team (SMT). PF stepped through the questions during the meeting for initial comments and there was an extensive discussion about homework from attendees. Most of the feedback related to what parents felt worked well and didn't work so well with regards to the homework given out.</p> <p>Attendees to review survey and AF to collate feedback prior to the school publishing the link to parent/carers at the start of Term 4. https://www.surveymonkey.co.uk/r/KVKNWWJ PF did conclude by sharing her thoughts on reading saying how valuable reading was as well as reading to children as research has proven it aids learning.</p>	<p>ALL/AF</p> <p>INFO</p>

	<p><u>Moving 20mph Sign</u> PF followed up on this and it is currently with the business support officer at Gordon House to progress. Plan is for the sign to be moved to where the lollipop lady stands, Scotsmill area.</p> <p><u>RagBag</u> RagBag was emptied as per previous meeting minute action. However the container is still in situ at the school which is within the demolition site. PF offered to liaise with the demolition company for the container to be moved. Possible options were beside the Nursery, Industrial estate or the Kinellar Community Hall.</p>	<p>PF</p> <p>PF</p>
3.	<p><u>Treasurer Update</u></p> <p>Alastair thanks LB for preparing the accounts for the meeting and stepped through them. Balance @ 30-03-17 £10,873.60.</p> <p>KSPC agreed to fund the following;</p> <ol style="list-style-type: none"> 1. 20 x iPad cases (durable ones to protect iPads if dropped). 2. £100 to be donated from KSPC for the P7 Leavers party as per previous years. 3. The balance for the cost of the Cyber awareness workshops to allow all pupils and parents to benefit. £450 was donated by Rotary which covered the majority of the cost for upper stage classes but KSPC agreed that it would be hugely beneficial for all pupils to attend. KF to look into adding session for Nursery, infant school and potentially parents. 4. Education City and Charanga Music subscription is due soon for renewal. SMT to advise KSPC with the costs. 	<p>CB LB KF/CB SMT</p>
4.	<p><u>Scholastics Book Fair</u></p> <ul style="list-style-type: none"> • AF advised that the recent book fair had generated over £2,000 worth of book vouchers for the school. He asked attendees for feedback on how the parent forum felt the book fair went. PF commented that it was a brilliant success and great to see it so busy. 	<p>INFO</p>
5.	<p><u>Summer Disco</u></p> <ul style="list-style-type: none"> • SMT advised that the date for the Summer Disco had been set for Friday 23rd June. Venue to be confirmed by the school. • DJ to be contacted to ask if he is available and if so book him for same times as Christmas disco and advise him of the venue as soon as it has been decided. • Disco cheat sheet to be used for organising/coordinating the summer disco. Thanks for Anna-Marie for preparing it. • A number of selection boxes (still in date) were left over from the Christmas disco so the contents will be added to the tuck shop stock. 	<p>SMT CB INFO AP</p>

<p>5.</p>	<p><u>Blackburn Rotary</u></p> <ul style="list-style-type: none"> • Cybersecurity & E-Safety workshops were discussed and attendees agreed that this sort of initiative was vitally important. As per the Treasurer update, CB to advise LB once the cost is known so KSPC can make payment for the workshops to go ahead. • Rotary Young Writer & Photography competition information packs were handed out for attendees to see. http://www.rotarygbi.org/what-we-do/youth-competitions/ PF agreed that she would like Kinellar pupils to partake in them both. CB to feedback to the Rotary. • CB advised SMT that the Blackburn Rotary were keen to trace the loaned camera(s) from a previous competition. PF advised that she would follow up. • KSPC to attend the Blackburn Rotary meetings once a month/term to keep in touch. CB to request that the Rotary send their meeting agenda so we can coordinate who is available and can attend. 	<p>CB/LB</p> <p>CB</p> <p>SMT</p> <p>ALL</p>
<p>6.</p>	<p><u>School Update</u></p> <p>PF advised that a lot of the school updates had already been covered in the rest of the agenda items. She was happy with how the school was running and commented on how well the Royal visit day went when Princess Anne officially opened Midmill school.</p> <p>PF was pleased to inform attendees that the nursery have been bought everything they had requested they needed for the new site. There is still a loss adjuster claim ongoing but everything that was needed was funded by the school at present until the claim is complete.</p> <p>KF mentioned the recent P7 trip to Lendrick Muir and commented on how successful a trip it was and thanked everyone who had helped out. CB attended as a helper and felt the pupils were an asset to the school especially the way they conducted themselves in an excellent manner all week. They were a pleasure to be around and great to see some of them try new activities/experiences. They were brilliant at encouraging each other whilst doing so.</p> <p><u>Sports Day</u></p> <p>SMT to advise parents/carers on the venue for Sports Day on 31st May/7th June (alt Sports Day). Venue has not been confirmed yet as the Midmill site is not big enough for parents to spectate and if it was at the Kinellar playing field site then children would need to be bussed back to Blackburn. However, if hosted in Blackburn as per previous years, parents could attend and have a picnic. SMT are putting a lot of thought into what would be best and asked for attendees views but both options have advantages and disadvantages.</p>	<p>INFO</p> <p>INFO</p> <p>INFO</p> <p>SMT</p>

	<p><u>Class Activities</u></p> <p>As agreed in earlier meetings KSPC will fund “health and wellbeing” initiatives for each age group on an annual basis. PF requested that funding for P4 age group be changed from sailing lessons to a trip to Transition Extreme. It had become apparent that getting children to/from sailing lessons was becoming impractical so it has been decided to make this change.</p> <p><u>Fundraising Project Idea</u></p> <p>PF advised that a large screen/projector for hall would be desirable as fundraising project. PF is hoping to find out more detail of what is included in the new school shortly so KSPC can help kick off a fundraising initiative for anything that isn’t included that would be of benefit.</p> <p><u>Outdoor Classroom</u></p> <p>PF was asked what was happening with the outdoor classroom from Kinellar School. She informed attendees that the Programme Development Officer had retained the bottled greenhouse and it was incorporated into the design brief for the new school. Other items such as the bench and plaque donated in memory of a former schoolgirl who passed away has been safely kept in PF desk drawer, the bench is concreted to the ground and they are hoping to remove it without damage but if not possible, a new one will be made to be located at the new school.</p>	<p>INFO</p> <p>INFO</p> <p>INFO</p>
7.	<p><u>School Uniform Update</u></p> <ul style="list-style-type: none"> • Above All Designs website has now been launched and Kinellar School uniform can be ordered from it. https://www.abovealldesigns.com/products/my-school/kinellar-school • KSPC will pay for the 1st House P.E t-shirt. CB to ask for a price and then follow up on colours/sizes with the school. Ideally to be ready in time for Sport Day 31st May/7th June. • CB to follow up with Above All Designs with regards to the 2017/18 school calendar print handout. • 1st P1 Induction evening will be held on 3rd May, KSPC representative to attend with uniform samples. CB to advise Above All Designs of the date so that the school uniform sample kits can be ready in time to show the P1 parents. AF/CB advised that we may have older pupils wearing the uniform so parents can see it on. • PF to follow up with Nursery to discuss the design of the logo on their t-shirts as there had been someone mention it might change 	<p>INFO</p> <p>CB</p> <p>CB</p> <p>CB/AF</p> <p>PF</p>

	design but this was not confirmed.	
8.	<p><u>AOB</u></p> <ul style="list-style-type: none"> • KSPC Banner. AF to follow up with Lynne Greig after the meeting to find out if it will be available for P1 Induction evening on Tuesday 2nd May. • Deborah Moir advised attendees that The Club @ Midmill over the Easter holidays had changed venue to Kintore Primary School playgroup area. PF said she would enquire to find out more info on why the venue had changed. • Just Giving funds were discussed by all and it was agreed that they would go towards a 2017 Activity Day. A date for this would need to be confirmed by the school. • Blackburn Gala takes place on 27th May. TC to find out if there is appetite from the P7's to have a stall to help raise funds to go towards the cost of their leaving party. <p>Please refer to the School calendar under Quick Links on the Kinellar School website for important dates.</p>	<p>AF/LG</p> <p>PF</p> <p>SMT</p> <p>TC</p>
9.	Next meeting scheduled for Wednesday 31 st May 2017 at 7pm.	ALL WELCOME