

MINUTES OF MEETING	
MEETING	Kinellar School Parent Council Meeting (Term 4)
DATE OF MEETING	1 st June 2016, 19:00-21:15
LOCATION	Kinellar Primary School
MINUTES BY	Catherine Brown
ATTENDEES	Alastair Fleming (Chairperson & P1 Rep), Catherine Brown (Vice Chairperson), Lynda Barnard (Treasurer, P5, P3, Yellow Nursery), Pam Farquhar (Head Teacher), Katie Finch (Depute), Lyndsay Cassie (P4), Lynne Greig (P4), Anna-Marie Pithie (P1), Uma Thankappan (P2 & P4), Deborah Moir (P1), Arelene Fortune (P4 & Blue Nursery), Xania Aracas (P5), Anne Simpson (The Garioch Partnership)
DISTRIBUTION	PTC Noticeboard.

Item	Comment	Action
1.	Alastair Fleming thanked attendees for coming and welcomed everyone to the meeting. Apologies were received prior to the meeting from Marshia Peel, Kirsty Deans, Tara Cran and Laura Simpson.	N/A N/A
2.	<u>The Garioch Partnership</u> Anne Simpson opened the meeting by giving a bit of background about The Garioch Partnership (TGP) to all attendees. She advised that TGP could work with local residences and groups to develop a Community Action Plan (CAP). The process had been kicked off after a meeting earlier in the year with local groups including AF and CB representing the KSPC to find out if there was a feeling that local groups and residences would want to get involved in developing a CAP. Anne informed the group that there had been drop in sessions at the Community Hall at the end of April for people to come and feedback what they felt they liked about the community and what could be improved upon. 15 people attended over the 2 days so Anne was looking for a different approach from the 'How Good is Our Place?' Questionnaire to be filled out. PF offered to send out the questionnaire via pupils at the school and set a deadline for the forms to be back by. Anne Simpson to drop off questionnaire approx. 300 week beginning 6 th June. Ideally, older children to fill in some of the questionnaires too to get feedback from a variety of people within the community. Anne asked that they put their	PF

	<p>age on the top right hand corner of the form. More info can be found here:- http://gariochpartnership.org.uk/</p> <p>Anne Simpson also informed attendees that TGP had a small grant scheme for approx. £750-£1000 to help fund Parent Teacher Council initiatives. AF, CB and LB to follow up prior to next meeting with KF for possible ideas regarding Sense of Community / Sense of belonging.</p>	AF/CB/LB, KF												
3.	<p><u>Open Actions from Previous Meeting</u></p> <ul style="list-style-type: none"> • Item #5 from previous minutes, KSPC Constitution to be sent to PF to upload to the school website. • Item #7 from previous minutes, KPTC Logo – PF to arrange for templates to be given to pupils to design. See Item 6, Activity Day. • Item #8, Point 4 from previous minutes, £100 from KSPC to P7 Leavers party. LB to arrange for money to be given to Karen Mason in the school office. • School Disco – Term 4 busy with activity day and other events already scheduled. Disco planned for August, to include new P1's, date to be confirmed by school. • Steering Group to be setup for Just Giving Funds – to follow at start of next term (August 2016). 	AF/PF PF LB PF PF												
4.	<p><u>Treasurers Update</u></p> <p>Lynda Barnard advised attendees that the KSPC funds current stood at just under £11,300, which included the Just Giving money, so real balance was £7,500.00.</p> <ol style="list-style-type: none"> 1. Charanga Music has been paid. 2. £100 per class (14 classes) has been paid to school to go towards class trips. 3. Education City (replaced Mathletics) has been paid. 4. 'Play in a Day' has been paid. 	N/A												
5.	<p><u>Proposed Annual Spend Projects</u></p> <p>It was agreed that the KSPC would commit to spending KSPC funds Annually through structured projects throughout the year as follows;</p> <table border="1" data-bbox="304 1585 1262 1865"> <thead> <tr> <th>Classes</th> <th>Event</th> </tr> </thead> <tbody> <tr> <td>Nursery</td> <td>Gymnastics event</td> </tr> <tr> <td>P1 – P2</td> <td>Road Safety Theme Activity E.g. Road Safety Magic Show</td> </tr> <tr> <td>P3</td> <td>Play in a Day</td> </tr> <tr> <td>P4</td> <td>Sailing Day (preference / requirement for children to be able to swim unaided)</td> </tr> <tr> <td>P5 – P7</td> <td>First Aid Levels 1-3</td> </tr> </tbody> </table> <p style="text-align: center;"><i>Approx. £700/£800 for each event. Each event to cover a Health & Wellbeing theme.</i></p>	Classes	Event	Nursery	Gymnastics event	P1 – P2	Road Safety Theme Activity E.g. Road Safety Magic Show	P3	Play in a Day	P4	Sailing Day (preference / requirement for children to be able to swim unaided)	P5 – P7	First Aid Levels 1-3	
Classes	Event													
Nursery	Gymnastics event													
P1 – P2	Road Safety Theme Activity E.g. Road Safety Magic Show													
P3	Play in a Day													
P4	Sailing Day (preference / requirement for children to be able to swim unaided)													
P5 – P7	First Aid Levels 1-3													

6.	<p><u>Head Teacher School Updates</u></p> <p>Activity Day scheduled for 15th & 16th June with the following activities suggested, Zorbing, Climbing Wall, Mountain Bike track, Skipping Station, Street Sport Unit, Arts & Crafts including designing a KSPC logo and Puppet Show. PF felt it was important to arrange for 2 fun days after the school fire and felt the children had been resilient and deserved a treat and that the timing was important to ensure the P7 pupils benefited prior to stepping up to secondary school after the summer. Pupils would be allowed to wear casual clothes. Setup equipment from 8.30am and take down at 4.30pm. Pupils to attend from approx.9.15am – 3pm.</p> <p>Request for KSPC volunteers to assist at each event to reduce cost over the 2 days.</p> <p>2 people at Zorbing 4 people at Climbing Wall (1 <u>must</u> be qualified) 3 people at Mountain Bike track</p> <p>Total cost 6 x £225 per person per day = £2,700. Reducing to £900 if KSPC rep's or parents can assist with above activities, thus just requiring 2 paid personnel each day. Activity Day will be funded by Just Giving funds.</p> <p>Idea put forward of a Money raising thermometer, to visibly show the growth of funds and / or what the money is spent on to be displayed somewhere everyone can see it.</p> <p>The following ideas were also put forward for the money raising project but no decision made a present as they were related to the new Kinellar school;</p> <ul style="list-style-type: none"> • Trophy Cabinet to display school achievements in the entrance to the new school. • Climbing Wall in new school. • Multi-Activity play areas (PF passed photographs of possible ideas amongst attendees). • Outdoor Seating area. 	N/A
7.	<p><u>A.O.B</u></p> <ol style="list-style-type: none"> 1. School Uniform – discussion surrounding changing supplier to Tesco. Attendees agreed not to change supplier as school benefit from sales and the feeling was that we should support a local business. However, suggestions on manufacturer or clothes wear to be put forward to current supplier if anyone had any ideas. CB to update School Uniform form with email address etc. 2. Microlibrarian – usage to be reviewed before renewed. 3. Public Toilets in Kinellar / Blackburn – possible suggestion to take forward to the CAP. 	N/A CB PF AF/CB
8.	Next meeting August 2016 (Term 1).	ALL